



Employment Opportunity On-Call Community Center and Child Care Custodian

Alderville First Nation is currently accepting applications for the above position, to provide Custodial services at the Alderville Community Center and Daycare that may include days, evenings and/or weekends.

Job Scope:

The above position will be responsible for custodial services within the Alderville Community Center and the Alderville Daycare. Ensuring that all space is clean and tidy. This position will report directly to the building supervisor.

Duties/Objectives:

- Empty all garbage receptacles, placing in outside garbage bin for Wednesday pick-up
- Vacuuming/sweeping/washing all flooring
- Cleaning and restocking all restrooms thoroughly
- Operating a floor/buffing machine
- Moving of furniture/equipment - lifting
- Other general cleaning as required

Minimum Qualifications:

- Legally entitled to work in Canada
- Current Criminal Reference Check and Vulnerable Sector Search required (if position offered)
- A valid class G driver's license; and reliable transportation would be an asset
- Must have CPR and Standard First aid or willing to obtain

Timeframes: This is an on-call position beginning as soon as possible. The hours may also include working Days, evenings and/or weekends.

Salary: TBD

How to apply:

Applications can be delivered to the front desk of the Alderville First Nation Administration Building; emailed to mlevesque@alderville.ca. Submissions must include a cover letter, resume, along with three (3) work related references and/or letters of reference. Faxed (905-352-3242) or emailed applications will be accepted.

DEADLINE TO APPLY: Immediately (Applications accepted throughout the year)

Attention HR Manager Melissa Levesque

RE: On-call Custodian for Alderville Community center & Daycare

Alderville First Nation, 11696 Second Line Road, Roseneath, Ontario KOK 2X0

Contact Melissa at (905) 352-2011 or email mlevesque@alderville.ca. We thank all who apply, however, only those selected for an interview will be contacted. *Chief and Council retain the right to make the final decision on the selection of the successful candidate.*