

Employment Opportunities



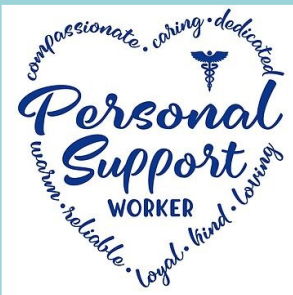
**Shift work
between the
hours of
7:00am and
10:00pm**

Salary:
\$24.13 per hour

**+\$3.00 per hour
Ministry of Health
Wage Enhancement**

**+ 4% vacation pay
with each bi-weekly
pay processed.**

**+ Daily Travel
allowance**



Casual Personal Support Worker (PSW)

Position Summary:

The Alderville First Nation is seeking dedicated and compassionate individuals to fill the position of **Casual Personal Support Worker (PSW)**. The **Casual PSW** will ensure that the needs of eligible clients are being met in a timely and appropriate manner of service delivery through coordination and advocacy of all available services. These positions report directly to the Home & Community Care Coordinator.

Expectations of the Casual Personal Support Worker:

- **MUST** be available for shift work a minimum of 1 weekend per month.
- Provide advance bi-weekly shift availability to scheduling coordinator.
- Demonstrate commitment through acceptance of shifts scheduled based on availability.
- Attends educational seminars and/or training pertaining to caring for those in the community as assigned by the supervisor.

KEY JOB FUNCTIONS:

- Maintains confidentiality, integrity, trust, and professionalism always.
- Provides supportive care to clients in the AFN community including, but not limited to, respite relief for clients and caregivers and comfort care for clients at end of life.
- Provides personal care such as bathing, bedside bath, dress and undressing, mouth care, peri care.
- Assesses client for any change in health and reports to supervisor immediately.
- Assists with range of motion.
- Administers subcutaneous injections when required; training provided.
- Aids with safe mobility transfers, including the use of mechanical lift equipment.
- Assists and/or reminds clients to take medications as delegated by supervisor.
- Monitors client blood pressure using electronic blood pressure monitor as directed by supervisor.
- Provides home management such as light housekeeping, laundry, organizing, etc.
- Provides meal preparation and planning as determined by supervisor; assists with client meal service and delivery as required.
- Accompanies clients to community programs and or appointments as required and directed by supervisor.
- Assists with adult day programming and social program outings as needed and directed by supervisor.
- Provides friendly visiting services to reduce feelings of isolation.
- Maintains and completes PSW charting record (flow tick charting and progress notes) for each client at each visit using electronic home care application Alaya Care.

Casual Personal Support Worker continued...



Alderville First Nation



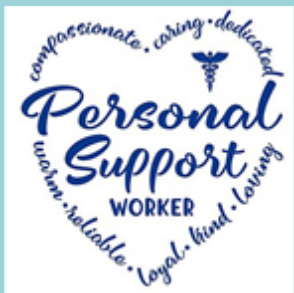
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Minimum Requirements:

- ✓ Personal Support Worker certificate: *alternatively* - 1st year completion of the Registered Nursing or Registered Practical Nursing program through an accredited college or university.
- ✓ First Aid & CPR certified with AED; ongoing renewal as required to maintain current certification.

Specialization required:

- ✓ Flexible to work varied shifts throughout the week based on a “days” or “afternoons” schedule between the hours of 7:00am and 10:00pm including at a minimum, one (1) weekend each month.
- ✓ Must be physically fit to lift over 50 lbs. as required.
- ✓ Must have valid Class ‘G’ driver’s license with reliable method of transportation.
- ✓ Current Vulnerable Sector Search (VSS) required if position offered.

Physical Demands:

- ✓ Pushing and pulling equipment and when transporting or transferring clients from bed to wheelchair, vehicle, etc.
- ✓ Turning, bending, and lifting to assist clients, make beds, move equipment and other related tasks.
- ✓ Standing, sitting, walking – possibly for prolonged periods, bending or squatting.

Considered an asset:

- ✓ Understanding, sensitivity, and respect of Anishinaabe spirituality, healing, and traditional ways an asset.
- ✓ Knowledge and understanding of Ojibway culture, traditions, teachings, community dynamics are an asset.
- ✓ Strong interpersonal skills to deal with First Nation residents.
- ✓ Palliative Care training or willingness to obtain.

Deadline to Apply: *Applications will be reviewed upon receipt.*

How to Apply:

Applications **must** include a cover letter, current resume **and** three work-related references that include name, phone #, email address of former Supervisors *and/or* letters of reference.

How to Contact:

Human Resources Recruitment

Phone: 905-352-2011 ext. 217

Email: humanresources@alderville.ca

Note:

Consideration will be given to documented past employment performance, attendance and reliability history for applicants previously employed by AFN. Applicants must meet the minimum qualifications outlined to be considered for an interview. Only those applicants selected for an interview will be contacted.

The AFN is committed to employment equity. All qualified candidates are encouraged to apply, however, qualified candidates who self-identify as members of Alderville First Nation or as “Aboriginal” as defined in the AFN Recruitment Policy, will be given preferential consideration for any position.

Chief & Council retain the right to make the final decision on the selection of the successful candidate.