



EMPLOYMENT OPPORTUNITY POSTING

INFRASTRUCTURE SPECIALIST INTERN (1 YEAR CONTRACT)

CLASSIFICATION: Term Contract – 1 year
SALARY: \$27.47 an hour, 35 hours a week for 52 weeks (with possibility of full time employment pending successful completion of training plan)
LOCATION: Ogemawahj Tribal Council Office in Rama, ON
DEADLINE TO APPLY: Open Until Filled

The Ogemawahj Tribal Council (OTC), consisting of the Chippewas of Beausoleil, Chippewas of Georgina Island, Chippewas of Rama, Mississaugas of Alderville, Mississaugas of Scugog Island and the Pottawatomi of Moose Deer Point First Nations, supports the overall goals and objectives of all of its member First Nations in the development and facilitation of a superior service delivery organization. In keeping with this mandate, a self-starting, highly motivated individual is required to assist with infrastructure development and technical advisory services of the Tribal Council and member First Nations through this internship opportunity.

Reporting to the OTC Infrastructure Specialist and Executive Director, the primary responsibility of the Infrastructure Specialist Intern is to be trained under the direction of the OTC Infrastructure Specialist and provide support in the delivery of enhanced technical services in relation to housing and infrastructure in the OTC First Nations, with a focus of obtaining the qualifications necessary to become a qualified Building Code Inspector. In addition, the position will enhance the experience of the candidate to gain knowledge in areas of project management, indigenous housing advisory and community development.

The incumbent will be required to work out of our Rama First Nation office and have the ability to travel to the 6 OTC First Nation Communities as required.

MINIMUM QUALIFICATIONS:

- College Diploma in Civil Engineering, Construction Management or Architectural Technology/Technician or other related specialty;
- Some working knowledge of the Ontario or National Building Code and training will be provided for individual to work toward completing the educational requirements to obtain the Building Code Qualified designation through the Ontario Building Officials Association (OBOA);
- Construction Experience considered an asset.
- Experience working with First Nations and/or regional First Nation Organizations
- Must have a valid Class G Ontario Driver's License and access to reliable transportation.
- Criminal Reference check relevant to the position.

KNOWLEDGE AND SKILLS:

- Familiarity and practical experience with National and Ontario Building Codes is an asset.
- Experience in the construction industry is an asset.
- Demonstrated skills in report writing, document review; organizing meetings and events.
- Must be self-motivated and able to effectively work with minimal supervision/direction.
- Experience in research and analysis.
- Must be able to handle a variety of different work types (e.g. desk, field, public, team, independent).
- Must have proficient computer skills and proven experience with Microsoft Outlook, Teams, Word, Excel, and Power Point
- Strategic thinking and problem-solving ability.
- Previous grant and proposal writing experience is an asset.

PLEASE SEND APPLICATIONS TO:

**Ogemawahj Tribal Council,
Attention: Executive Director
5984 Rama Road
Rama, ON L3V 6H6
Or via email to:
mmccue-king@ogemawahj.on.ca
For more info, please call: (705) 329-2511**

Candidates must provide a detailed resume, cover letter and two references. Please mark on the envelope "Infrastructure Specialist Intern." Only those selected for an interview will be notified. **Full job description available upon request.**